



Central CEF Partnership Board

Venue: Committee Room - Civic Centre, Doncaster Road, Selby, YO8 9FT

Date: Wednesday, 2 October 2019

Time: 6.30 pm

To: District and County Councillors
Councillors I Chilvers (Chair), Shaw-Wright (Vice-Chair),
K Arthur, J Chilvers, M Crane, S Duckett, C Lunn, W Nichols,
J Shaw-Wright, P Welch, K Franks

Co-opted members

Michael Dyson, Margaret Bontoft, Patricia Chambers, Melanie Davis, Fred Matthews, Keith Watkins and Anthony Wray

1. APOLOGIES FOR ABSENCE

2. DISCLOSURES OF INTEREST

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Board members should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not (in the case of Selby District Councillors) already entered in their Register of Interests.

Board members should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Board members should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the member may stay in the meeting, speak and vote on that item of business.

If in doubt, Board members are advised to seek advice from the Monitoring

Officer.

3. MINUTES (Pages 1 - 8)

To confirm as a correct record the minutes of the Central CEF Partnership Board held on 31 July 2019.

4. CHAIR'S REPORT

To receive any reports and updates from the Chair (oral report).

5. BOARD MEMBER VACANCY - CO-OPTED MEMBER

In addition to District and County Councillors, there will be up to 8 admitted co-opted Members on the Partnership Board. Normally the 8 would comprise up to 4 town or parish council representatives and up to 4 other community representatives co-opted by the Partnership Board, but the Partnership Board shall be free to determine a different proportion if it sees fit.

Co-opted members must be formally approved by the Partnership Board and will have voting rights in respect of any decisions or recommendations made by the Board.

The Board are asked to consider any proposals to fill the vacancy for a co-opted Member. This vacancy has arisen as Councillor Steve Shaw-Wright is now a District Councillor, and therefore automatically has a place on the Central CEF Board in this respect.

Prospective co-optees have been asked to submit a 250 word statement, setting out who they are and why they would like to be on the Central CEF Board. At the time of agenda publication, no statements have been submitted.

6. BUDGET UPDATE (Pages 9 - 10)

To consider the Central CEF budget.

7. FUNDING APPLICATIONS (Pages 11 - 14)

To consider the funding applications received, with reference to the funding framework and the recommendations of the Central CEF Funding Sub-Committee. The Sub-Committee will report their recommendations to the Board at the meeting.

7.1 SELBY DISTRICT DISABILITY FORUM, 'CENTRAL CEF: DISABILITY POSITIVITY', £4,430 (Pages 15 - 34)

8. FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM

To receive feedback from the Forum meeting held on 18 September 2019

(oral update).

9. COMMUNITY DEVELOPMENT PLAN

To consider progress and developments related to the Central CEF Community Development Plan (to follow).

10. MARKETING AND PUBLICITY

To discuss ideas to promote the Central CEF.

11. COMMUNICATIONS

To discuss any points of interest relating to the Central CEF that should be forwarded to Selby District Council's Communications Team to undertake publicity work.

Mike James from the Council's Communications Team will be in attendance to talk about CEF promotion.

12. IMPACT REPORTS (Pages 35 - 42)

To consider the following completed impact reports:

- Flaxley Road TARA, 'Community Defibrillator and Cabinet'
- Selby District Children's Literature Festival

13. NEXT MEETINGS

To confirm the date and location of the next Central CEF meetings:

Dates of next meetings	
Forum	Wednesday 11 December 2019, 6.30pm – Venue and theme TBC
Partnership Board	Wednesday 8 January 2020, 6.30pm

Janet Waggott

Janet Waggott
Chief Executive

For enquires relating to this agenda, please contact Victoria Foreman on 01757 292046 or vforeman@selby.gov.uk.

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Central CEF Partnership Board

Venue:	Committee Room - Civic Centre, Doncaster Road, Selby, YO8 9FT
Date:	Wednesday, 31 July 2019
Time:	6.30 pm
Present:	<u>District and County Councillors</u> Councillors I Chilvers (Chair), Shaw-Wright (Vice-Chair), J Chilvers, C Lunn, W Nichols, P Welch <u>Co-opted Members</u> Margaret Bontoft, Patricia Chambers, Melanie Davis, Fred Matthews, Keith Watkins and Anthony Wray
Officers present:	Amanda Scrimgeour, Development Officer – Groundwork and Victoria Foreman, Democratic Services Officer – Selby District Council
Others present:	None.
Public:	0

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors K Arthur, M Crane, S Duckett and K Franks, and from M Dyson.

2 DISCLOSURES OF INTEREST

F Matthews declared a personal interest in agenda item 12 – Community Development Plan as he was former employee of Network Rail.

Councillor I Chilvers declared a personal interest in agenda item 17 – Steam Crane Feasibility Study as he was a member of the Selebians who had started the discussions around saving the steam crane.

Councillor J Chilvers declared a personal interest in agenda item 12 – Community Development Plan as she was a member of Selby Civic Society.

3 MINUTES

The Partnership Board considered the minutes of the meeting held on 27 March 2019.

RESOLVED:

To confirm as a correct record the minutes of the Partnership Board meeting held on 27 March 2019.

4 CONFIRMATION OF CHAIR 2019-20

The Board was advised that, at Annual Council in May 2019, Councillor I Chilvers had been appointed Chair of the Central Community Engagement Forum for the 2019-20 municipal year.

5 APPOINTMENT OF VICE CHAIR

It was proposed, and seconded, that Councillor S Shaw-Wright be appointed as Vice-Chair of the Central CEF for the 2019-20 municipal year.

RESOLVED:

To appoint Councillor S Shaw-Wright as Vice-Chair of the Central CEF for the 2019-20 municipal year.

6 MEETING START TIMES

It was proposed, and seconded, that the start times of CEF meetings for the 2019-20 municipal year be as follows:

Partnership Board – 6.30pm

Funding Sub-Committee – 5.30pm (with the flexibility to amend to an earlier or later time depending on the number of funding applications submitted for consideration)

Forum – 6.30pm

RESOLVED:

To approve the start times of Central CEF meetings for the 2019-20 municipal year as set out above.

7 BOARD MEMBER VACANCY - CO-OPTED MEMBER

The Board discussed the current co-opted member vacancy and agreed that an advert should be published in the Selby Times and on the Central CEF pages to publicise the vacancy.

The Board also agreed that a written statement of around 250 words be

requested from prospective candidates, detailing who they were and why they wished to represent their community on the Central CEF.

RESOLVED:

- i. To ask the Democratic Services Officer to produce an advert for the co-opted member vacancy on the Central CEF, for publication online and in the Selby Times.**
- ii. That as part of the application, any prospective candidates for the vacancy be asked to submit a written statement of around 250 words, detailing who they were and why they wished to represent their community on the Central CEF.**

8 APPOINTMENT OF FUNDING SUB-COMMITTEE

It was proposed and seconded that Councillor Judith Chilvers, Councillor Paul Welch, Tony Wray, Melanie Davis and Michael Dyson be appointed to serve as the Central CEF Funding Sub-Committee for the 2019-20 municipal year.

RESOLVED:

To appoint Councillor Judith Chilvers, Councillor Paul Welch, Tony Wray, Melanie Davis and Michael Dyson as members of the Central CEF Funding Sub-Committee for the 2019-20 municipal year.

9 CHAIR'S REPORT

The Chair informed the Board that he had attended the Selby 950 Parade through Selby Town that morning, and was pleased to report that it was well attended and organised with a great atmosphere.

10 BUDGET UPDATE

The Board noted the budget update, which confirmed a remaining balance of £25,137.50.

RESOLVED:

To note the budget update.

11 FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM

The Development Officer gave feedback to the Board from the last Central forum held on 26 June 2019 in Barlow, the theme of which had been Transport and Highways. Informative presentations were received from the Police about the community speed watch scheme and from NYCC Highways on various highways issues.

12 COMMUNITY DEVELOPMENT PLAN

The Board discussed the CDP with the following points being made in relation to specific projects:

- 1.1 – Team Up to Clean Up: Councillor S Shaw-Wright confirmed that further updates on the project would be followed up with Peter Murphy from Groundwork. The Board noted that some of the work undertaken at Marsh Lane in Barlow had not been done to an acceptable standard, and asked the Development Officer (Groundwork) to follow this up.

In M Dyson's absence the Development Officer gave an update on his behalf and informed the Board that the Civic Society had arranged a series of volunteer days at the Riverside Gardens project in September and October, with volunteer help from Sainburys.

- 1.4 - Selby TARA (Flaxley Road) – Fly-tipping: Councillor C Lunn reported that instances of fly-tipping had reduced but smaller, household waste fly-tips were still an issue; any fly-tipping should be reported to the Council.

The Board noted that the Council had recently signed up to a new Keep Britain Tidy campaign.

Some concern was raised around the effect of Wednesday closures of household waste sites on levels of fly-tipping. Councillor Lunn explained that the Wednesday closures had been implemented as a cost-cutting exercise, but that they had not affected recycling rates.

Board Members discussed the production and sale of compost at amenity and household waste sites and agreed that this should be more widely advertised. The Board were informed that in other authorities the compost was made available at other sites, i.e. in parks at certain times of the year. It was suggested that the compost could also be sold at the Selby Town market on Mondays.

Fly-posting on lampposts was still a problem in the town; enforcement was improving but it was hard to keep on top of the problem.

- 1.5 – Window on the Past Heritage Project: Councillor S Shaw-Wright explained that designs and infrastructure requirements had been looked at, and that the funding element was now being explored. It was estimated that the project would cost approximately £70k.
- 3.2 – Reinvigorating Selby Park: The brass band picnic concert series had begun and had been a success so far, with over 100 people each event attending despite poor weather on occasion.
- 3.3 – Veteran Wood Working Project: The Board agreed that there had been no interest in taking this project forward and as such it should be removed from the CDP.

- 3.5 – Barlow Football Field: T Wray informed the Board that the local resident who had been identified to assist with the drainage issues on the field was now unfortunately unable to help due to a busy schedule; Groundwork were therefore asked to look into the project and see if they could offer any advice/assistance.
- 4.1 – Community Speed Watch: The speed watch team had been out in Barlow on various days since April. The group had noticed a reduction in motorists' speeds since they had begun monitoring in the village, and would be including an update in the next Barlow Parish newsletter.
- 4.2 – Passing Places at East Common Lane, Barlow: Proposed sites for the passing places had been submitted to North Yorkshire Highways who were pricing up the costings for the works. It was noted that each passing place could cost approximately £6k due to certain standards needing to be met by the County Council, and that there were some unofficial passing places already in existence. Councillor C Lunn stated that he would be willing to put some of his County Councillor community fund towards the cost of a passing place. CIL and developer contributions towards the scheme were also being considered.

The Board felt that for the cost of some of the roadworks undertaken in the town for the Tour de Yorkshire, other works such as the passing places at Barlow could have been funded instead.

The Development Officer explained to the Board that it was felt that the CDP required a refresh and that the next forum meeting on 18 September 2019 could be an opportunity to undertake the work to look at community priorities and issues. Similar CDP workshops had been used by the other CEFs and had proved to be useful in informing the content of the refreshed CDP.

The Board agreed that the forum would be a good opportunity to discuss the CDP in a wider context with the community, and explain to them what the CEF could realistically achieve, the funds it had available to it and any constraints. As many members of the community should be encouraged to attend as possible; it was also suggested that the meeting take place in a central Selby location.

Lastly, it was acknowledged that the collation of ideas and suggestions collected at the CDP workshop on 18 September 2019 may not be possible in time for the Partnership Board on 2 October 2019, and as such, the results of the workshop could be presented at the meeting of the Board in January.

RESOLVED:

- i. **To note the action and updates to the CDP as given at the meeting.**
- ii. **That the theme of the next forum on 18 September 2019 be a workshop on the refresh of the Central CEF CDP.**

- iii. To ask the Development Officer and Democratic Services Officer to book a suitable venue in Selby at which to host the forum, and to undertake the associated preparatory and promotional work for the meeting.
- iv. To ask that CEF Leads for CDP projects ensure they submit an update to the Development Officer to be reported at the meeting if they give their apologies.

13 MARKETING AND PUBLICITY

The Development Officer asked the Board if they felt there was more that could be done to promote the CEF.

The Board felt that social media could be better utilised, such as ensuring CEF activities were more widely publicised on a regular basis.

It was also noted that the Board should examine where it was publicising itself; promotion of future meetings and other CEF news items in the Facebook Save Our Selby (S.O.S) group was suggested as a way forward, and one which should be considered by the Council's Communications Team.

RESOLVED:

To ask the Democratic Services Officer to speak to the Council's Communications Team about further promotion of the CEF on social media, and ask them to consider the viability of such promotion through the Save Our Selby (S.O.S) Facebook Group.

14 COMMUNICATIONS

The Board discussed points of interest relating to the Central CEF that should be forwarded to Selby District Council's Communications Team to undertake publicity work.

Councillor S Shaw-Wright informed the Board of a recent survey and report from Independent Age about the under-claiming of pension credits; the data behind the report estimated that there were a large number of households in the Selby and Ainsty Constituency that were not claiming pension credits to which they were entitled. It was agreed that this should be publicised by the CEF, and the Council, and forwarded on to the community and voluntary sectors for their information.

It was also suggested by the Chair that the impact report received from Selby RUFC regarding the Under 15 Boys Tour Funding be forwarded to the Council's Communications Team for a press release as it was a good news story relating to a grant given by the Central CEF.

RESOLVED:

- i. **To ask the Democratic Services Officer to make arrangements to share the pension credits report by Independent Age with the Council's Communications Team and the community and voluntary sectors, and add information on the report to the CEF pages on the Council's website.**
- ii. **To ask the Democratic Services Officer to forward to the Council's Communications Team the impact report from Selby RUFC on the recent Under 15 Boys Tour, in order for publicity work for the promotion of the Central CEF to be undertaken.**

15 IMPACT REPORTS

The Board received the impact report set out at pages 19 to 21 of the agenda.

RESOLVED:

To note the impact report from Selby RUFC relating to the Central CEF grant for 'Selby Under 15 Boys Tour Funding'.

16 NEXT MEETINGS

The Board discussed the venue for the next Central Forum on 18 September 2019, and asked the Democratic Services Officer to ensure that the venue was central and large enough to accommodate a number of attendees for the CDP workshop.

The theme of the forum had been identified as the CDP refresh.

RESOLVED:

To note the dates of the future Forum and Board meetings in September and October 2019.

17 STEAM CRANE FEASIBILITY STUDY

The Board received the feasibility report on the Selby Steam Crane, commissioned in March 2019 by Groundwork and written by Bridgeway Consulting Ltd.

Board Members discussed the report in detail and agreed that the cost of the works required for the crane were significant, and that it was not a project the CEF felt it could undertake. The Board noted that the crane was not owned by the Council and was not on Council land, and as such the ultimate responsibility for the crane lay with the landowner.

Various questions were raised around the levels of restoration that could be expected by the public if the project was taken up, as the work required to make the crane operational would be substantial. The Board agreed that the potential work required would be high risk and prohibitively expensive, and

noted that there was not a great deal of the original steam crane remaining as it had been updated and altered over the years.

It was suggested that the report be publicised and circulated to the Civic Society and the Selebians for their information; the Board felt that if the report was publicised it could give another group or organisation the chance to take the matter forward.

The Board discussed whether further publicity was required around the CEF's work on the project so far, and suggested a press release explaining the current situation; the Democratic Services Officer was asked to consult the Communications Team at Selby District Council about this.

RESOLVED:

- i. That the Central CEF would not take the steam crane project forward any further, due to the potential cost of the works required and the private ownership of the crane, which did not lie with the Council or the CEF and was ultimately the responsibility of the landowners.**
- ii. That the feasibility study report be shared with the Selebians and the Civic Society.**
- iii. That the Communications Team at Selby be consulted on the preparation of a press release explaining the CEF's views and the current situation with the crane.**

The meeting closed at 7.38 pm.

Agenda Item 6

Central Community Engagement Forum Financial Report. 1 April 2019 to 31 March 2020

Balance carried forward from 2018/19 £11,741.51
Grant from SDC for 2019/20 £20,000.00

This is the total budget available at the start of the financial year.

Total budget for 2019/20 £31,741.51

Ref.	Date Agreed	Date Paid	Paid to	Details	Amount (£)	
					Actual	Committed
03-Oct-18			Wild Studios	CEF Promotional Videos		£595.00
03-Oct-18			N/A	Budget agreed by Board to trial leaflets and refreshments for forthcoming forums		£400.00
03-Oct-18			Inspiring Healthy Lifestyles	Selby Park: Picnic Brass Events Programme 2019		£2,000.00
14-Mar-18	11.4.19		Groundwork / Central CEF	Steam Crane Feasibility Study	£2,000.00	
27.3.19	11.4.19		Flaxley Road Tenants	Difibrillator	£1,000.00	
27.3.19	4.4.19		Selby RUFC	U15 Boys Tour	£500.00	
	4.4.19		Petty Cash	Refreshments	£14.04	
	23.5.19		Petty Cash	Refreshments	£11.00	
	10.5.19		REFUND	REFUND	-£187.03	
	13.6.19		Reach Studios	Flyer 26.6.19	£65.00	
	13.6.19		CreateTVT	Flyer 26.6.19	£150.00	
	4.7.19		Petty Cash	Refreshments	£11.00	
	4.7.19		Barlow Amenity Centre	Hire of Hall	£45.00	
	8.8.19		Selby Community Centre	Hire of Hall	£70.00	
	22.8.19		CreateTVT	Flyer distribution	£249.00	
	12.9.19		Petty Cash	Refreshments	£4.09	

Total Actual Spend to date £3,932.10

Remaining Commitments not paid £2,995.00

This figure is the remaining budget available to spend (the total budget minus actual spend and commitments yet to pay).

Total budget remaining £24,814.41

This figure is the total budget available minus actual spend.

Total balance remaining £27,809.41

spend on leaflets and refreshments to date in 19/20 = £221

Agenda Item 7



Allocation of Funding Framework

All funding applications will be considered by the CEF Partnership Board and their recommendation will then be authorised by Selby District Council to ensure the following:

- There has been a logical and justifiable allocation of funds.
- The application meets all necessary criteria including personal identifying checks for the purposes of detecting fraud.
- The decision is compliant with the Council's Constitution and legal framework.

If a CEF Partnership Board has set up a Funding Sub Committee, the Sub Committee may make an initial recommendation to the Partnership Board who must then make a final recommendation which will be authorised by Selby District Council.

How often can organisations apply?

If an organisation has been granted funding they cannot apply again for the same application or project for another 2 years. They may apply for funding for another application or project but they must be able to demonstrate that it is a completely separate application or project to the one they were originally funded for.

If an organisation is unsuccessful in their application for funding they are welcome to re-submit an application at any subsequent CEF meeting however they will need to consider how to address the reasons for refusal before resubmission.

Is match funding required?

Match funding is not required for applications, however as the maximum small grant allocation is £1,000 you may need to seek funding from elsewhere if your application will cost more than that amount. If an application is approved on the basis that part of the funding will be provided from elsewhere then it will need to be demonstrated when this funding will be received before the CEF funding can be allocated

When making the recommendation members of the Partnership Board will evaluate the merits of each application by the information and detail provided in accordance with the criteria listed below:

Consideration of Applications

Applications cannot be considered until an application form is completed and submitted to the Partnership Board. This will allow the full details of an application to be discussed and properly considered. No funding is to be agreed to grants or projects where an application form or project brief has not been provided. This is to ensure the Council fulfils its requirement to comply with its Access to Information rules.



Small Grant (typically £300 to £1,000)

A grant is funding used to purchase an item or fund a one-off event /activity.

For applicants to be awarded funding, the following must be demonstrated:

- How the application meets at least 2 of the objectives in the CDP for the CEF area.
- How the project benefits the CEF area including residents of the area.
- That funding would have extensive and detailed benefits for one or more defined groups (not an individual) in the CEF area.

The following organisations are not eligible to apply for small grant funding:

- A Parish Council that raises its own precept (Parish Councils may be partners in CEF projects).
- A school – (parent–teacher associations (PTAs) are eligible to apply)
- A commercial organisation generating a profit
- Another statutory or public service – (funding will not be granted to another statutory or public service to assist it to carry out its statutory duties. i.e. where the funding is intended to replace statutory funding. However, the CEF may fund a grant/project if the statutory or public service was providing a service outside of its statutory remit)

Applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Project Funding (usually over £1,000 for a specific piece of work)

A project is a piece of planned work or an activity that is completed over a period of time and intended to achieve a particular purpose.

To be awarded funding the following must be demonstrated in your project brief:

- How the application meets at least 2 of the objectives in the CDP for the CEF area.
- That funding would have extensive and detailed benefits for one or more defined groups (not an individual) in the CEF area.
- That clear evidence for a high level of need and extensive community consultation is provided.

All organisations are eligible to apply for Project Funding however any applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Note – projects exceeding £5,000 will be subject to Selby District Council procurement rules.

Funding cannot be provided for continuous work and it should not be expected that a CEF can continuously fund a project or scheme. Applicants should look ensure their project or scheme is self-sufficient once they have received funding from the CEF.

Procedure for Urgent Applications

This procedure will only be used if the application is deemed to be urgent and consideration of the application cannot wait until the next Partnership Board meeting. In order for an application to fall into this category, valid reasons for urgency must be demonstrated before the application can be considered.

The application must still fulfil the criteria listed above and state why the application cannot wait until the next Partnership Board meeting.

The Chair must agree to the reasons for urgency.

- First Action would be to consider whether an additional meeting can be arranged with the application and agenda being published on the Council's website.
- If it is not possible to call an additional meeting, the relevant Director should co-ordinate consultation with Partnership Board members to reach a decision through email. The application can only be agreed if there are **no objections** from any Partnership Board members. If the application is agreed, the decision would be published on the Council's website in the usual way. The funding decision would be listed (to note) on the next agenda of the Partnership Board.
- If there is any objection from a Partnership Board member, then the application **cannot be agreed** and it must be considered at a Partnership Board meeting.

Funding Events

If a funding event is held, the following rules must be abided by with regard to applications:

- Each funding proposal agreed must with the proviso that an application form must be fully completed before any funding is allocated.
- There must be a written record of all the decisions taken at the event which must include the following information:
 - Name of applicant.
 - Details of proposal.
 - Amount of funding allocated.
 - Reason for decision (applications agreed must still abide by the criteria for grant and project funding).

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Agenda Item 7.1

COMMUNITY ENGAGEMENT FORUM

APPLICATION FORM

Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk. Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

Central CEF	√
Eastern CEF	
Southern CEF	
Tadcaster & Villages CEF	
Western CEF	

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Section one: About your organisation

Please tick this box to confirm that you have discussed your application for funding with the relevant Development Officer (this is a requirement of all CEF funding applications). Contact details for both Development Officers can be viewed on the Selby District Council website.

Q1.1 Organisation name

Selby District Disability Forum

Q1.2 Organisation address

What is your organisation's registered address, including postcode?	
Community House, Portholme Road, Selby, North Yorkshire, YO8 4QQ	
Telephone number one	Email address (if applicable)
07555598752	Sddf.uk@gmail.com
Telephone number two	Web address (if applicable)
07724900518	www.sddf.co.uk

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Mrs	Joanne	Scott
Position or job title		
Disability Awareness Coordinator		

Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	
Voluntary or community group	√

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Other		Please describe	
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When was your organisation set up?

Day	11	Month	June	Year	2016

Q1.5 Reference or registration numbers

Charity number	
Company number	10227315 (Not-for-profit Community Interest Company)
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

v

Q1.6 Is your organisation VAT registered?

Yes		No	v
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Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Q1.7 Please list all other bodies that you have, or plan to apply to for funding

Name of Body / Organisation	Funding Awarded/Requested*
<p>No other funders are currently being considered for this project</p>	

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

*Where you have not yet applied to the body, please indicate the amount you intend to apply for and write 'indicative' to the side of the amount.

Section Two: Grant information or Project Brief (separate document) Please see our Project Brief.

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

Q2.1 What is the title of your application?

Central CEF: Disability Positivity

Q2.2 Please list the details of your application (500 words limit)

Please see our Project Brief.

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q2.3 Is there a specific date your applications needed to be funded by?

Please see our Project Brief.

Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)

Which objective?	How will you achieve this?
Objective 1:	Please see our Project Brief.
Objective 2:	Please see our Project Brief.

**COMMUNITY ENGAGEMENT FORUM
APPLICATION FORM**

Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)

Please see our Project Brief.

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q2.6 How much funding are you requesting?

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
Please see our Project Brief.	
Total Cost	

Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes		No	
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If yes, where will you get the other funding from and has this been secured?

Please see our Project Brief.

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Project Brief



*The Project Brief is the **first** thing to do. It should be completed before **any** activity of any sort takes place. This is because the Brief is the document that subject to authorisation triggers the development of the Business Case.*

Project Name	Central CEF: Disability Positivity
Project Manager	Joanne Scott
Document Author (if different from Project Manager)	Joanne Scott and Emily Havercroft
Organisation Name	Selby District Disability Forum

Benefit

Why would the community benefit from this project? Is there clear evidence of need for this project- detail any consultation, statistics or reports that back up for project brief.

Selby District Disability Forum (SDDF) was set up to identify issues in day to day life that affect people with disabilities, such as physical access to local provisions, shops and services, transport issues, exclusion from the wider community, and barriers to taking up opportunities and using services.

This project will enable us to deliver awareness raising sessions and events, in the Central CEF area, about what life is really like for people living with disabilities or long-term health conditions. Supporting the community to become more aware, accessible and inclusive.

This project will allow us to:

- Educate young people, business owners, organisations and the wider community, in disability awareness
- Make Selby more accessible and inclusive as a town
- Provide an opportunity for those with disabilities to be at the forefront of a local disability awareness campaign
- Have a meaningful presence at local events, to ensure residents living with disabilities are not only able to access these events, but be a part of them
- Tell service providers about what's not working for those with disabilities and help them to understand how to make things better.
- Work with the Central CEF, to tackle issues and have productive conversations with local decision makers and community leaders, who want to improve the local area in an informed way.
- Expanding this reach wherever possible to the North Yorkshire Disability forum, so that these voices and experiences can be utilised on a county-wide basis.

Last year we ran a unique survey across the whole of Selby district; a major consultation with residents, working in partnership with Selby District AVS. This has enabled us to capture a detailed picture of service needs among people with disabilities, those supporting individuals with disabilities, or those who feel it is important to address these needs. The results of this survey will kick start this project, giving us a wealth of information and insight.

Over 400 people to date have completed the survey and it continues to remain live. We have interrogated the findings of this survey, specifically focusing on the Central CEF area residents, to enable us to draw on incredibly valuable feedback.

Certain areas of the survey results have already helped us to identify that change needs to happen and shows that currently local provision or attitudes are just not good enough. This project will tackle those issues head on, in an inclusive, positive and proactive way.

Of those living in the Central CEF who completed the survey 70% said they were either positive or very positive about where they live. However, 71% said that their disability makes them feel anxious or nervous, with 61% saying that they lack in confidence because of their disability. We were really disappointed to find that 40% said they feel different from others.

Sadly 22% said that they had experienced bullying or harassment because of their disability, with 19% experiencing hate crime for the same reason. This is just not good enough. We must tackle these issues, and work with local people to educate attitudes, facilities, and access, to improve the lives of those living with disabilities in our district. This project is designed to meet this need head on, benefitting not only those with disabilities, but our community as a whole.

Details of the Project

Please list the details of your project

Central CEF: Disability Positivity

This project has three main aims. These are to promote disability awareness through:

- Educational sessions at Central CEF area Schools, Colleges and Youth Groups
- Our Mystery Shopping Central CEF area project with shops, businesses and organisations
- A presence at Central CEF area wider community events

Educational sessions at Central CEF area Schools, Colleges and Youth Groups

Last year we carried out a small pilot project, providing educational disability awareness sessions at local schools throughout the district. These have been a real success, with some fantastic feedback from both staff and students.

When asked "Why are these visits important?" the students told us;

"The visit was very helpful and supportive to so many people" (Year 5 student)

"It improves our awareness and the visit has helped our learning for this term!" (Year 6 student)

"I have learnt a lot. Like disability doesn't always mean being in a wheelchair" (Year 2 student)

"They helped us, we learned a lot from them. I don't think they know how amazing it was" (Year 5 student)

"Thank you for coming in and teaching us about disabilities. Disabilities can be seen and can't be seen" (Year 2 student)

We have had requests from a number of Central CEF based schools and youth groups to provide sessions raising awareness of disability, including both living with a disability and caring for someone with a disability. By delivering fun and informative awareness sessions, with interactive activities throughout, we give young people the opportunity to experience the difficulties faced and to understand how to be more inclusive and accepting.

We know first-hand what a difference our sessions make to young people. In one session we had an admission from a student that they have a disability, and that they had been bullied because of this. Another student spoke out about their disability, to the rest of the class for the very first time, resulting in questions being asked and further conversation around disability.

Some of the topics covered in the awareness sessions include:

- Models of disability
- Visible and hidden disabilities
- Stereotypes of disabled people
- Celebrities who have disabilities
- Daily living challenges

Our Mystery Shopping Central CEF area project with shops, businesses and organisations

Last year we carried out the first phase of our 'Mystery Shopping project'. A group of volunteers, living with various disabilities, reviewed a number of local shops based on accessibility, attitude and general convenience for those using them, who may have disabilities. We then awarded 11 shops with a window sticker, to identify that they were seen as accessible by those living with disabilities.

Since then, we have written a 'Top Tips Guide for Businesses', so that we can offer simple practical advice to businesses on how to become more accessible. We have also established a disability awareness programme of sessions, which businesses can pay to come along to, or be run instore.

Our volunteers are now ready to take on the next stage of the mystery shopping project, looking for another round of shops to award a commendation to. However, we also need to be following up on those shops not meeting requirements, to try and help them to become more accessible for all. This Disability Positivity project would allow us to do that.

This funding will enable us to continue into the second phase of the Mystery Shopping project. We need to be able to coordinate this project and provide the support for our volunteers, needed to take this into the next phase.

A presence at Central CEF area wider community events

As part of the project we would also have a physical presence at local community events, where we will have practical and interactive activities for people to take part in. This will continue to raise awareness of the daily struggles faced by those living with disabilities, and challenge the local community to become more inclusive.

We have allowed for six major events over the coming year, to include opportunities as part of the Selby 950 celebrations, as well as regular Selby events such as, Selby Fun Day.

Our members will be at the heart of all activities throughout this project. Being driven by them, we hope to show the wider community that although some people do have disabilities, this does not mean that they are unable to participate in all areas of society. Being a part of community events, providing insight and in turn solutions, to create a more inclusive and accessible Selby, will directly influence local change and acceptance.

Project Objectives

What will the project deliver, or what changes will it bring about and how are these linked to the CEF's Community development plan (CDP) for the area?

Community Safety

This project will raise awareness of Disability Hate Crime, by telling people what hate crime is and how it can be reported. To do this we will work closely with the local police to ensure that everyone has the information required to enable them to report hate crime in the most comfortable way for them.

Our project lead is now a named Equality Champion, working alongside the police. The project will highlight the importance of recognising and reporting hate crime. This will ensure more accurate data can be recorded, and used more effectively by the local police force, allowing them to deal with incidents effectively.

Within our district-wide disability survey we found that within the Central CEF area 22% of people have experienced bullying, harassment or attack because they have a disability. When asked if they had been a victim of a hate crime, as result of their disability, 19% of people answered yes. However, the number of reported hate crimes in Selby is relatively low, and we know from talking to disabled people in our area, that most go unreported.

This project will help to educate people and hopefully increase the number of hate crimes being reported and therefore dealt with appropriately. We will also raise awareness of disability through our three-pronged approach – providing educational sessions, service intervention and community event presence. All areas of the project will challenge stereotypes and educate tolerance.

Health and Wellbeing

This project will raise the communities awareness of disability as a whole, and help them to realise that not all disabilities are seen, therefore giving people the understanding that just because someone looks fit and healthy there may be other problems that are hidden, such as mental health issues.

This will be done with both awareness sessions within local schools, colleges and youth groups, and also at local events using information and activities, highlighting issues faced by disabled people. Our survey showed us that within the Central CEF Area those who identified as having a disability said that 79% had an unseen or hidden disability.

The survey also highlighted that 71% feel nervous/anxious, 38% feel isolated and excluded and 21% are worried that other people won't respond politely to them, due to their disability. These are extremely worrying statistics and issues which must be addressed.

25% people want more volunteering opportunities within the Central CEF area, with 49% saying that loneliness and isolation needs to be addressed. This project will directly support this, by offering people living with disabilities the chance to volunteer in various ways throughout this project. In turn, this will help with their emotional wellbeing, giving them a purpose, confidence and the opportunity to make a real difference.

Promoting the Economy

Nearly 1 in 5 people in the UK is a disabled person. That's more than likely a large percentage of the target market within Selby town, so ensuring that suitable facilities and services are provided for disabled people is something that won't just benefit them, but the local economy too.

The potential spending power of disabled people is referred to as the 'Purple Pound'. There are 13.9 million disabled people in the UK, which all adds up to an awful lot of spending power. This is considered to be the largest untapped consumer market, with a potential estimated worth of £212 billion in the UK alone.

Our Mystery Shopping project will directly influence this potential and help local people and businesses to provide more accessible services within Selby. We recently worked closely with SDC to ensure that the Tour De Yorkshire event was be accessible for all when it came through Selby. Providing an accessible viewing area and disabled car parking. The Disability Positivity project will allow us to provide a similar presence and support at other local community events, ensuring that they can be accessed by all members of the community.

Benefits

Outline any key financial or non-financial benefits the project will deliver and how this will impact the community.

Being able to offer this service to schools, colleges and other youth groups free of charge would be a huge benefit to the local community. During the pilot, the feedback from the local schools has been overwhelming and extremely positive, with schools asking for further sessions with other classes. Unfortunately, we also know that schools have very tight budgets, and therefore would struggle to pay for this service. However, we would like to use this project as an opportunity to establish the awareness training further, in order to look at sustainable funding and possible charging options, for making it an ongoing service.

With this year being a big year for Selby, celebrating 950 years of the Abbey, we would love for SDDF to be at the heart of this. In turn, enabling those living with disabilities in our community, to feel involved, respected and included. Having a presence at local events will enable us to reach more people and raise the general public's awareness of both disability and the Central CEF to a wider audience.

All three phases of our project, including the mystery shopping element, will come together to provide a multi-layered approach, reaching residents of all ages, genders and backgrounds. We will promote the work of the CEF in everything that we do, and use this project as a platform for change and education. Offering ongoing benefits to those in our community way beyond the life of the project.

Project Approach / Delivery Options

Outline any initial ideas for how the project might be delivered including external delivery, consultants, governance arrangements etc.

To start with we would use some time to put together interactive session and event plans, that can be easily adapted to suit all ages, environments and community events. Building on what has been previously used in the school pilot, and community events we have attended in the past, we will look to make these all the more interactive and accessible to all. This would include input from the project coordinator and a team of volunteers, all of which have at least one disability. This stage would also include starting to research barriers faced by people with disabilities and building this into the session/activity plan.

Next we would look at planning and preparing for sessions and events, including promotion of the project and bookings. This would also include time to write up feedback and make any improvements needed to maximise future activities and community events. Time would also be used to look at recruiting further volunteers to be involved with the project.

Staff time to deliver each school/youth group session would be 3hours, this would include delivering the session, travel time, setting up/clearing away, and feedback. Time would also be taken supporting the volunteers in any way they need to enable them to participate fully, as they are a vital part of the project.

Staff time for events would be up to 6 hours (depending on each event), this would include travel time, setting up/clearing away, and also time doing the activities/giving out information, speaking to the general public about disability. Time would also be taken to supporting volunteers at events, recruiting new volunteers and planning.

Our mystery shopping project will include regular volunteer support meetings, to facilitate and coordinate the mystery shoppers in moving the project forward. Coordination of shop reviews, feedback and reporting, followed by award presentation will also be included. We would look to promote this, and all elements of the project, as much as we can through; social media, the press, online forums and various networks we are already members of,

Project Timescales (Milestones)

Outline the overall timescale for project completion and include delivery phases together with milestone dates and funding deadlines, if appropriate. Your knowledge may be based on assumptions at this stage.

We plan to carry out the project over 1 year, initially with time spent planning and preparing sessions and looking at local events to be involved in.

We would commence school sessions by the end of October 2019, although we are of course able to be flexible on this, starting sessions earlier/later as required, depending on the funding.

We would deliver 10 school/youth group sessions in a year.

We would also attend 6 events across the year. Having activities at local events allows us to keep raising awareness of disability and the Central CEF all year round.

Our Mystery Shopping will meet monthly and provide reports and further reviews on at least 30 shops across the year.

Project Resources (people and money)

These will be indicative at this early stage. However, on the basis of what you expect the project to look like, indicate your estimates together with the assumptions made in making the calculations.

- **Costs –**

School/Youth Group Sessions

- Expenses associated with each session: travel, equipment, handouts
£40 per session x10 = £400
£400

Events

- Expenses associated with events: travel, equipment, promotion, etc:
£50 per session x6 = £300
£300

Mystery Shopping

- Expenses associated with project: Printing, Window stickers and room hire for meetings = £220
£220

Total Costs: £920

• **People –**

School/Youth Group Sessions

- Time to develop interactive sessions/ research barriers:
10hrs @ £15 = £150
- Time to plan sessions:
2hrs @ £15 = £30 per session x10 = £300
- Delivery of sessions:
3hrs @ £15 = £45 per session x10 = £450
£900

Events

- Time for planning/preparation:
5hrs @ £15 = £75 per event x6 = £450
- Time at events, including setting up, tidying away, supporting volunteers:
6hrs @ £15 = £90 per event x6 = £540
£990

Mystery Shopping

- Monthly meetings £15 x 2 hours x12 = £360
- Time coordinating the project £15 x 7 hours x 12 = £1,260
£1,620

Total for People: £3,510

Total for the project £4,430 (amount requested from the CEF)

Funding

Where do you expect the money to come from, e.g. revenue or capital budgets, external grants, all from CEF funding or a combination? Please state if you don't know at this stage where the money is coming from. Please include any quotes you have received.

If we are successful with this bid, once this project is underway, we would then look at future sustainable sources of funding to develop this work further and carry this forward. We currently have no other quotes or offers for the funding of this project.

Stronger communities are very interested in what we are achieving as an organisation, especially with the incredible success we have seen in the past few years. With the implementation of this much needed project in the Selby area, we hope this will lead us to being able to apply for a bigger funded programme to carry us forward further.

Our long-term plans would use this project to inform and support taking our organisation further forward, ensuring that we continue to make our community accessible for all.

Risks / Issues

Identify what you consider to be the main risks at this stage. Also indicate any issues you may be aware of that the project will resolve.

One risk we have considered is ensuring bookings in schools and youth groups. However, our pilot has given us the opportunity to make contact with all local schools, ensuring that this service is needed and required, before making this application. Therefore, we have already identified and made links with schools and youth groups, for sessions wanted and needed locally.

Having already carried out our first phase of the mystery shopping project, we have in place a project structure, group of volunteers and plan for taking this forward. We will use this experience to reach many more shops and businesses, through this funding, knowing that this will both work as a project, and have a lasting and positive impact locally.

The issues all three elements of this project will tackle, are those of Disability Awareness for the whole community. Disability issues tackled will include hate crime, language and stereotypes, visible and invisible disabilities, barriers and access for all people with disabilities. This project will promote equality and inclusivity for all throughout.

The project will directly tackle issues which have been highlighted through our recent disability survey. Providing opportunities to make the local community more accessible and inclusive. It will also place those with disabilities at the heart of its structure, empowering them to be the solution finders and educators.

Links and Dependencies

Does this project link to any others in the area or services already available? Is its success dependent on the completion of other projects, funding from elsewhere, interest from volunteers etc?

The success of this project is not dependant on any other project or funding. It is dependant on the commitment of volunteers, and also on schools/youth groups making bookings. However, from our pilot projects we already have small teams of committed volunteers, who are happy to continue supporting the project, and are keen to have more people involved. We also know that all elements of this project are wanted and needed. Local schools are keen to have sessions delivered, recent events have shown us that we must have a presence, and local shops and businesses are looking for support in making service more accessible, and in turn profitable.

This project is about raising awareness of what life is really like for people living with disabilities and/or long-term health conditions. It will break down barriers and stereotypes faced by people with disabilities, empowering people living with disabilities to be involved in projects and influence change, building their confidence and self-esteem.

Our project will support the work of the CEF by meeting many of its priorities, creating genuine opportunity for community engagement, whilst providing a multi-layered delivery of disability positivity throughout the area.

Date: 18/07/2018

Selby District Disability Forum CIC - 10227315

Page: 1

Time: 15:03:17

Balance Sheet by Funds

Tran Date From: 01/07/2017

Fund: From '17' to '17' (inclusive)

Tran Date To: 30/06/2018

Chart of Accounts: SDDF

<u>Fixed Assets</u>	<u>Year to Date</u>	0.00
<u>Current Assets</u>		
Cash at Bank	27,695.65	27,695.65
<u>Current Liabilities</u>		
Creditors	20,701.69	20,701.69
<u>Current Assets less Current Liabilities:</u>		6,993.96
<u>Total Assets less Current Liabilities:</u>		6,993.96
<u>Long Term Liabilities</u>		0.00
<u>Total Assets less Total Liabilities:</u>		6,993.96
<u>Capital & Reserves</u>		
Funds	6993.96	6993.96

These accounts have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies' regime.

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

I am not providing a Profit & Loss report.

Director of SDDF

Signature
Philip Gary Dodson

Agenda Item 12



End of project impact report

Grant Awarded: £1,000

Date Awarded: March 2019



Organisation Details

Name: Flaxley Road TARA
Address: COULTISH CENTRE
CHARLES STREET
SELBY
Postcode: YO8 4YA

Project Details

Project Title / Community Defibrillator and Cabinet
Contact Name: KIM MCBRIDE Tel: 01757 700740

IMPACT REPORT FOR PERIOD MARCH 2019 TO OCTOBER 2019



Central Area

Q1 In no more than 500 words please outline the key outcomes of your project.

With the funding provided from CEF we were able to purchase a defibrillator and cabinet. We are now in the process of getting Selby Council to fit it at the Coulthsh centre on Charles Street.

Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.

We now have a defibrillator, situated in a central location at the Coulthsh centre. Many of the properties surrounding the centre are for the elderly. The community centre is used often by many different groups for different activities. One of the reasons for wanting the defibrillator was that a member of Tava's life was saved by one.



Central Area

Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.

Being able to purchase the defibrillator has focused TARA on bigger projects, we are now in the process of looking for funding to upgrade the playground on Charles Street.

Any other comments on the project and its success:

TARA would like to thank CEF for the funding given towards the purchase of the defibrillator. It has opened the door to bigger and better things for our community.

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Question 1: In no more than 500 words please outline key outcomes of your project

The Selby District Children's Reading Festival had two key outcomes. These were the promotion of literacy and books to children and their families who would not otherwise have had access to an event like this, and also the promotion of Selby Town, bringing communities together, also promoting wellbeing and provisions for the youth of the town.

All 42 schools within the Selby District were invited to attend the families and communities day that was held at Selby Abbey on the Saturday.

In addition in January all 42 schools were invited to take part in writing an eight-line poem about Selby Abbey to help celebrate 950 years.

We held an evening with the artists event at Selby Town Hall with special guest Michael Bradley who flew in from Ireland especially for the event. Michael is one of the patrons of Children's Literature Festivals. I was pleased that Deputy Mayor Malik Rofidi was able to attend this event and was received positively by all. The Mayor of Selby, Eva Lambert also attended the event opening on the Wednesday with Malik, both Eva and Malik are two true dedicated individuals and assets to the town.

In the run up to the families and communities day, we held two days of author read aloud interactive sessions, inviting children via the schools. The event is held for the children and not the school. We decided that the best way to ensure all children had an equal opportunity, was to invite via the school, as some parents may not have attended or brought their children to the families and communities day.

There were a series of read aloud sessions with authors who covered all primary school age ranges, as well as book signings and other activities. In addition to reading aloud, the authors also answered questions. The children who were unable to attend with their family on the Saturday received their book via their school.

Schools who received free books courtesy of Central CEF:

Selby Community Primary: Selby Abbey Primary: Barwick Parade: Barlby Bridge: St Marys Primary: Staynor Hall: Thorpe Willoughby: Staynor Hall

£5,000 helped to provide 1643 Books. (Books listed on the attached spreadsheet)

The impact of this event on the children and their families is hard to measure quantitatively, but the feedback from parents has been extremely positive and there have been calls for another event. The aim of the event was to get the books directly to the children and to give them an opportunity to experience a reading-centred event that they would not otherwise have had. Children and families from Selby and the district attended and in addition families travelled from Leeds, Hull, Doncaster and York. The event reached children both from deprived areas and those that are more affluent, promoting equal opportunities for all. This has had a positive impact on the children

The event brought people into the Abbey and the town in general thus having a positive impact on the town on that day in particular.

Question 2: No more than 500 words: Demonstrate how project has met community development plan objectives that were identified in original application for funding

Photos from the day are the most striking demonstration of how the project has met the objectives of providing activities for young people and the community and also promoting the work and funding of Central CEF. All children who attended on Wednesday, Thursday and Saturday received free read aloud-interactive sessions with authors. This promoted a positive impact on learning, including, reading and writing skills and children's self esteem, with free books of their own to keep and treasure at home. The author signed each book and they got to meet that author through the read aloud sessions. It was important that the books made it to individual children to maximise the impact and did not just end up in school libraries. The event was an opportunity for all regardless of background. Children's horizons were expanded by meeting the authors, and being able to ask them questions. The sessions were fun and engaging to ensure children saw books as a fun thing to own. The children were also encouraged to visit their local library and it is hoped that the event would promote conversations in the home about books and reading. Whole families were given a positive learning focus through the event.

The family day was well attended throughout and brought in people from both inside and outside the town. We had attendances from Hull, Sheffield, Doncaster, York and Leeds.

It gave those in more rural villages the opportunity to attend an event that would not normally happen in their local area. The event helped to not only promote literacy, but the work of organisations based in the district such as volunteers, Selby Soroptimists, and businesses within the area. It presented a positive image of the town and district to its community and showed that people within the district care about its children and their future.

Question 3: no more the 250 words: Please give any additional benefits or objectives that the project has met that were not anticipated in original application for funding.

Numbers on the day exceeded expectation and the positive benefits of this for all those who attended cannot be underestimated, meaning that many children and families were reached by this project. Increasing positive activities for young children and their families is paramount in our communities, helping to bring people together. Making our communities feeling valued, helps to improve health and wellbeing.

Question 4: Any other comments

In addition to the festival, we will be promoting the special commemorative poetry book to help celebrate 950 years of Selby Abbey. Selby Abbey have donated £750 to this project and the remainder is to be met by Poems & Pictures Ltd and Christina Gabbitas. The book will be produced to help raise funds for the Abbey and sold within their shop. Christina may also publish this nationally, which will give more profile to the Abbey and Selby.

We will be publishing a special impact report for the whole festival which will be produced in the coming weeks.

All the time spent on this project by Christina Gabbitas and all who help is voluntary. It is anticipated that the next festival will be held in March 2021 and has been provisionally booked with Selby Abbey.

More testimonials to follow in the impact report.

Comments Feedback :

Victoria Umpleby – Brayton Primary School

The author and poet Donovan Christopher, that had worked with year 4 was excellent. He was very energetic and passionate about writing, which came across well to the children. He engaged them well and all the children, and staff , really enjoyed it. I think it was a really worthwhile experience for the children.

Naomi Smales – Selby Community Primary

Staff were so positive about the whole event and thought the organisation was superb. They said how they arrived and went straight to the designated area and their reading event/story took place straight away and the authors were really great and our Y5/6 children were amazed at the editing process that takes place and now feel not so hard done by when we ask them to edit their work - we definitely don't ask for it to take a year!

Barlby Bridge Primary School - Wendy Hockley

What a wonderful festival! All of the school were able to attend and experience meeting an author. This really made the children excited about reading and writing! I think that we now have some potential authors!! The event was very well organised and all of the children were talking about it afterwards. Thank you!

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